

From: [Dana Maltby](mailto:Dana.Maltby@wisc.edu)
To: dsundergrad@g-groups.wisc.edu
Subject: RE: Data Science Enrollment Checklist
Date: Tuesday, November 12, 2024 12:58:00 PM
Attachments: [L I S 461 Enrollment FAQ.pdf](#)
[Open Me! Spring 2025 Enrollment Information for DS Majors!.pdf](#)
Importance: High

Hello DS majors,

Us advisors are receiving **NUMEROUS** emails addressing courses that have a graduate-student standing requisite on them. Generally speaking, LEC 002 sections in Statistics-taught courses (ie STAT 436, 451, 453, etc.) are reserved for graduate students. **LEC 001 that meets at the same time is open to undergraduate students.**

Make sure you are reading your enrollment validation errors and the course and section prerequisites to determine why you cannot enroll, and then select a different section or course.

It may be that a class you were planning is not open to you because you do not meet section requisites, or you are not in a certain student population group. Keep reading – most courses that have these requisites will **ALSO** state a day/time that the course will open to the general student body, pending open seats.

Thanks for your understanding during this extremely busy time of year,
Dana

From: Dana Maltby
Sent: Tuesday, November 12, 2024 8:54 AM
To: dsundergrad@g-groups.wisc.edu
Subject: Data Science Enrollment Checklist
Importance: High

Dear Data Science majors,

Here are some enrollment reminders (spring enrollment begins November 11). We recommend enrolling in **1-2 courses for fall/spring terms** for the Data Science major.

A reminder that the Department of Statistics Advising Office is **closed Thursday, November 28** in observance of Thanksgiving holiday.

If you need any enrollment assistance, please seek out the following resources.

1. Email the service account at dsmajor@stat.wisc.edu. Response times may take 1-2 business days.

2. Zoom drop-in advising hours are [Wednesdays, from 1-2 PM](#). A wait time of up to 20 minutes is expected.

Enrollment Checklist

- Review our **enrollment newsletter** (attached and on [our website](#) in the *Planning Your Data Science Major* section).
- Check for your **enrollment appointment time** in your MyUW Student Center (and in your @wisc.edu email inbox).
- Check and **clear any holds** on your student account ([directions here](#)).
 - How to clear a hold? [This webpage](#) has information on the types of account holds, how it impacts you (i.e. no enrollment activity), and how to clear them.
- **Revalidate** your courses in Course Search & Enroll and **take action of any validation error messages**.
 - Still receiving a validation error message?
 - Try removing the course from your cart then readding it.
 - Didn't work? You probably do not meet the course or section level prerequisites and/or the course is restricted to a certain student population.
- **Priority enrollment does not** guarantee access to certificate courses, but it allows declared major students to enroll before non-declared students.
- **Issues with enrollment?** Email dsmajor@stat.wisc.edu or consult the following enrollment FAQ's.
 - [Statistics courses FAQ](#)
 - [Computer Science courses FAQ](#)

Good luck with enrollment!

Best,

Dana Maltby ([she/her](#))

Academic Advising Manager

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Find me on [Starfish!](#)

My business hours are M-F 8:00 am-4:00pm. I do my best to reply to all emails within one business day.